

## President's Advisory Council February 20, 2014

Present: Dr. Jeremy McMillen, Giles Brown, Shelle Cassell, Paula Cavender, Jan Crumpton, Steve Davis, Leon Deutsch, Jeanie Hardin, Wanda Huff, Christy Klemiuk, Lorie Lefevers, Barbara Malone, Jake McBee, Regina Organ, Gary Paikowski, Debbie Smarr, Tony Stanzo, Mark Taylor, Kim Teel

Absent: Brent Archer, Donna King

Guests: Andy MacPherson

### Active Shooter Drill Briefing

Andy MacPherson and Giles Brown provided a summary of this Saturday's active shooter drill, and encouraged all to participate. The goals of the drill are to test the notification system (Alertus, GC Alert, VOIP phones, outdoor warning, 911 components (cell phones and landlines), to practice the RUN HIDE FIGHT principles, and to learn from the experience. Discussion brought to mind the need to include staff from the South Campus (in case calls come into that location) and the Paramedic class that is scheduled to meet in HS that day will be moved to LA Building.

### CCSSE and CCFSSSE Survey Administration

Debbie Smarr reported that the CCSSE survey would be distributed to randomly selected classrooms for completion between March 31 and April 11. The CCFSSSE (faculty version of CCSSE) would be distributed the week of April 7.

### Great Colleges Survey

Debbie Smarr said this survey would be distributed in April.

### Update on the 60+ Credit Hours Students

Barbara Malone reported that of the 148 students who had 60+ credit hours, 28 have been conferred. Christy Klemiuk and Barbara will continue to look at student lists after graduation and work with those who have completed 60+ hours. Christy said she is planning some proactive work to encourage more completers and graduates.

### Machining Technology Programs

Jan Crumpton invited employees to an open house that will feature the new Machining Technology Program. The non-credit program is now available through the CWL. Open house and demonstration hours are 2-6 pm March 4 and 9 am-1 pm March 5. The equipment is set up in the Career and Technology Center, near the Industrial Maintenance area (close to

Cosmetology). There are three assessment machines that help identify a person's aptitude for machining, an electrical machine that will be shared with the Electrician program, and a PLC assessment trainer. She reported that the curriculum includes e-learning options, and has students already enrolled. There is interest from industry and veterans groups to move the program into a credit program as quickly as possible so that it qualifies for federal funding programs and GI benefits. She explained that the training is divided into three levels: Basic, Advanced, and Coding for CNC, and each level costs \$1500. The program has been set up for 'stackable skills' and students are eligible to receive NIMS (National Institute of Metalworking Skills) credentials. To help move the program into a credit option, members suggested a partnership with NCTC to garner additional students and instructors, and to ask industry leaders if they would consider funding part of an instructor's salary.

### Core Curriculum Changes & Status on Reduction of Programs to 60 Hours

Jeanie Hardin announced that feedback from THECB on the academic core is expected soon and that minor tweaks will be made for the next year. An effort was made to make all of the required core curriculum changes and the new 60 hours program changes at the same time. After much consideration, it was determined to hold off on the 60 hour program until we can study the impact on the college.

MOTION/ACTION: Jeanie Hardin moved, second by Gary Paikowski, that we implement all of the core curriculum changes as discussed, and to wait to implement any of the 60 hour degree plans until Fall 2015. Following a lengthy discussion on migrating to a new AA degree plan, it was agreed that the degree plans will stay "as is" for this year.

### AtD DREAM Conference and Announcement Timeline

Dr. McMillen, Jeanie Hardin and Regina Organ will be attending the DREAM conference next week. The formal announcement that Grayson College is among the 12 participant colleges of the 2014 Cohort will be made Thursday, Feb. 27, at the conference. Shelle Cassell has a press release that will be sent to the media that day. Dr. McMillen announced that the college has received additional grant dollars to assist in cost of participation in AtD. He also shared some milestones of the program:

- The College's planning year work plan is due August 2014, followed by three-year cohort data due November 15, 2014.
- 2015 notable dates include: Draft implementation proposals due in March, with feedback to institution in April, and final implementation proposals due in May. 2014-15 academic year data is due November 15.
- 2016 notable dates include: Annual reflection, contacts and interventions data due in April, with 2015-16 academic year data due November 15.
- 2017 notable dates are: Annual reflection, contacts and interventions data is due in April, with 2016-17 academic year data due November 15.

### 2014-15 Budget Calendar

Giles Brown distributed a preliminary calendar for developing the 2014-15 annual budget.

Tentative dates are:

Friday	March 28	Budget data loaded into SPOL
Monday	April 7	Train users on budget procedures and relationship
Tuesday	April 15	Department input due in SPOL
Wednesday	April 16	Present draft revenue budget to EC
Wednesday	April 30	VP approvals of budget request due in SPOL
Friday	May 9	Presentation of Enhanced Budget items (items that remain in the budget after VP approval)
Wednesday	May 14	Expenditure requests to EC
TBD		Budget Work Sessions with EC
TBD		Trustees' Planning Retreat

### CEC Meeting to Finalize Strategic Planning

Debbie Smarr announced that a College Effectiveness Council meeting will be held March 28, from 1-4 p.m. to finalize strategic planning and goal team work.

### Announcement and Reminders

- Foundation Giving – Dr. McMillen reported that pledges to the Foundation are increasing. He and/or Tina Dodson will be sending a follow up email to share updated results and announce the last two winners of a lunch in Six Ninety One.